

**BOARD OF HEALTH MEETING MINUTES**

**July 23, 2019**

**10:00 a.m.**

**PRESENT:**

**BOARD OF HEALTH MEMBERS**

Wayne Butts, Commissioner  
Bill Leake, Teton County, Trustee  
Brent Mendenhall, Commissioner  
Lee Miller, Commissioner  
Ken Miner, Commissioner  
Bryon Reed, Commissioner, Chairman  
Greg Shenton, Commissioner  
Shayne Young, Commissioner

**STAFF MEMBERS**

Geri Rackow  
Kellye Eager  
Angy Harwood  
Cheryl O'Connell

**GUEST**

Burton Butler

**EXCUSED:**

Barbara Nelson, M.D.

**1. Call to Order**

Chairman Bryon Reed called the meeting to order at 9:58 a.m.

**2. Public Comment**

There was no public comment.

**3. Approval of Consent Agenda**

- Approval of June 17, 2019 Board of Health Meeting Minutes
- Approval of June 20, 2019 Budget Hearing Minutes
- Subgrant Review/Approvals

**MOTION:** Commissioner Butts made a motion to approve the July 23, 2019 Consent Agenda.

**SECOND:** Commissioner Mendenhall

**ACTION:** MOTION CARRIED UNANIMOUSLY

**4. Consideration of Butler Appeal**

Chairman Reed introduced Mr. Burton Butler who is in attendance at today's meeting. Mr. Butler is an aggrieved citizen who has filed an appeal with the Board of Health related to EIPH's denial of his application to connect to his existing septic system on his property in Fremont County. Chairman Reed explained the appeals process. Ms. Rackow and Mr. Butler were each given time to present to the Board. The Board then deliberated on this matter.

**MOTION:** Commissioner Butts made a motion to affirm Ms. Rackow's decision regarding Mr. Butlers appeal.

**SECOND:** Commissioner Mendenhall

**ACTION:** MOTION CARRIED UNANIMOUSLY

**FOLLOW UP:** Mr. Butler will receive a letter within five outlining the reasons for the decision today. Mr. Butler requested a copy of the letter from Larry Waters at DEQ that Ms. Rackow read during her presentation.

## 5. EIPH's Legislative Audit Updates

### Fiscal Years 2015-2016 Final Audit Report

- Ms. Rackow provided a report on two findings identified in this audit as well as EIPH's response to the finding including our corrective actions.
- All of the audit work has been completed and the report is currently in the review phase. The final audit report is expected any day.

### Fiscal Years 2017-2018 Preliminary Audit Report

- July 8-12, 2019, three staff from the Legislative Services Office were on site at EIPH to conduct their field work of reviewing documents and talking with staff for our FY17-18 audit.
- Ms. Rackow reported preliminary reports from the audit exit conference indicate no findings were identified. The auditors will continue their work from Boise. The goal is to have our final audit report back to us by the end of October.
- As part of the audit process, Board members were given a letter from Jesse Cresap, Auditor-In-Charge, and asked to complete a Related-Party Questionnaire.

## 6. Guidance Re: Change in Employee Compensation (CEC) for Idaho's Public Health District Directors

At the April 18, 2019 BOH meeting, the Board conducted Ms. Rackow's performance evaluation and recommended a CEC for her. However, on June 17, 2019, all health district directors received an email with a memo from Governor Little's office indicating that all directors and agency heads would receive a 3% ongoing salary increase.

This issue was discussed by all seven Public Health District Directors and some Board of Health members. It is being proposed that a letter be sent back to the Governor's office on behalf of all seven health districts' Boards requesting reconsideration of this directive. A draft response letter was shared with the Board. Discussion followed.

**MOTION:** Commissioner Miner made a motion support EIPH being included in this response letter to Governor Little's office on behalf of Idaho's Public Health Districts.  
**SECOND:** Commissioner Shenton  
**ACTION:** MOTION CARRIED UNANIMOUSLY  
**FOLLOW UP:** The status of this matter will be reviewed at the EIPH's September Board meeting.

## 7. ADJOURNMENT

**MOTION:** Commissioner Miller made a motion to adjourn the meeting at 11:28 p.m.  
**SECOND:** Commissioner Young  
**ACTION:** MOTION CARRIED UNANIMOUSLY

The next Board of Health Meeting will be held on September 19, 2019.

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Commissioner Bryon Reed, Chairman

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Geri L. Rackow, Secretary